



## **CHOIR DIRECTOR**

**Position Purpose:** The Choir Director gives leadership to the individuals and choral music groups that perform during the worship services of Bethesda Lutheran Church.

**Responsibilities:** Work collaboratively with the Pastor and Organist/Pianist to assist in the development of the worship and music life of the congregation. The following constitute the major responsibilities of the Choir Director:

1. Select music for all individuals and vocal groups that perform as a part of a worship service.
2. Direct the Bethesda Choir for a minimum of three rehearsals per month from September through May, and choir performances a minimum of three Sundays a month, including some special worship services (i.e. Ash Wednesday, Maundy Thursday, Good Friday).
3. Arrange for special music one Sunday per month from September through May, and 2 Sundays per month June through August.
4. Attend all worship services to provide oversight and deal with problems which may arise in the area of worship and music.
5. Arrange for qualified substitutes for absences.
6. Encourage and seek to develop the gifts, talents and participation of the members of the congregation.
7. Organize and maintain files and records of music used for worship or new music purchased by Bethesda Lutheran Church. Purchase new music as needed within budget allowances.
8. Coordinate choir, musicians, soloists, special music, accompanists or additional choirs for worship several weeks in advance.
9. Attend monthly staff meetings.
10. Submit information for bulletins in a timely fashion as determined by the office staff.

### **Working Conditions:**

1. An annual performance review will be conducted by the Pastor.
2. Cooperate, communicate, and show flexibility when dealing with all staff and musicians and office personnel of the congregation so that music ministry is enhanced within the life of the church.

3. Seek professional relationships with other church musicians and keep abreast of developments in liturgical worship through associations, continuing education, and professional church publications.

**Skills and Qualifications:**

1. A Christian faith commitment that sees music ministry as a service of proclamation and witness in the congregation.
2. Strong musical ability, energy, enthusiasm, congregational song leadership.
3. Basic knowledge or willingness to learn of sound system (mics, etc.).
4. Knowledge and appreciation of liturgical, sacramental worship style.
5. Knowledge of Lutheran worship tradition and a theological understanding of the church sufficient to appropriately select music for liturgical worship.
6. Experience as a team player in a church setting working with staff, musicians, and volunteers, demonstrating strong people and communication skills.
7. Communicate and coordinate with church musicians and musical groups.

**Privileges:**

1. May teach lessons in the church when cleared with church calendar.
2. May use the church for recitals when cleared with church calendar.
3. Will retain intellectual property rights to any arrangements made for the choir.

**Summary of Work:**

- 3 rehearsal/worship performances per month  
x 9 months (September - May) = 27
- 1 special music per month  
x 9 months (September - May) = 9
- 2 special music per month summer  
x 3 months (June - August) = 6

**Total: 42 performances/events**

*Bethesda Lutheran Church, a congregation of the ELCA, is a reconciling, affirming, and inclusive community. Through worship, love, and service, we recognize that each person is a unique creation of God and through grace, we all belong together as children of God. We value people of all gender identities, gender expressions, sexual orientations, cognitive and physical abilities, races, nationalities, economic, and immigration statuses. We will advocate for and be steward of all of God's creation. We pledge to live as reconciling people, in our life together, working to be a sign in the community that Jesus Christ is here.*